

CTC Cambridge Rider registration form (v8; Jan 2024)

Please return this form to the membership secretary within 24 hours of completing the ride: email: membership@ctccambridge.org.uk or send to 07833 123363. Be sure to keep the data secure and destroy after sending, unless you think there may have been an incident leading to a claim during the ride.

RIDE DETAILS

Date:	Ride Leader:	Total Riders:
Start place:	Destination:	Total Guests:

Enter full name for all riders and tick the Guest box if they are not a member of Cycling UK. Add phone number for guests and other riders if needed.

[illegible]

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Enter full name for all riders and tick the Guest box if they are not a member of Cycling UK. Add phone number for guests and other riders if needed.

Rider Details Full name for all riders, plus phone number for guests	Tick if Guest	Tick if U18	Emergency Contact Details (for riders who don't have an emergency card or equivalent)
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Aide Memoire for Leaders on Club Rides

CHECKLIST IF THERE IS AN ACCIDENT ON YOUR RIDE:

1. If there is an injury, seek medical attention (e.g. first aider). If serious call 999 & give precise location.
2. If a vehicle is involved, don't have a discussion with the driver about who was at fault.
3. Exchange contact details (name; address; email; phone no.).
4. Obtain contact details of any witnesses.
5. Note the registration number/make/model of the vehicle.
6. If there has been an injury and/or significant damage to property, report it to the police. If the police attend, note officer name and serial number.
7. Take photos of: position of bike(s) and vehicle(s); damage to bike(s)/vehicle(s); any injuries incurred by rider(s) or driver(s). Keep any helmet-cam footage.
8. Inform injured rider to contact Cycling UK incident line: 0330 107 1789

AS SOON AS PRACTICABLE AFTERWARDS:

1. Report the accident to the club secretary, secretary@ctccambridge.org.uk, and safeguarding officer, safeguarding@ctccambridge.org.uk.
2. If you are unsure about whether to complete a [Cycling UK Accident/incident report form](#), discuss with the club secretary and safeguarding officer before submitting.
3. After submitting the form to Cycling UK, email a copy to the club secretary and safeguarding officer.