

CTC Cambridge - part of Cycling UK
Minutes of Member Group AGM held on 7th June 2026
Little Chesterford Village Hall

1. Apologies for Absence

Apologies were received from Belinda, Sharon, John J and Richard B

28 members of CTC Cambridge attended the meeting, and so the meeting was quorate.

2. Minutes of last meeting

The minutes of the last meeting had been made available online after the last AGM and no comments were received at the time and there were no further comments at this meeting, so the minutes are taken as an accurate record of that meeting.

3. Opening remarks from the Chair

David opened the meeting by thanking Sarah, Andy and their extended Carlyle family for hosting the excellent barbecue that was held in the field adjacent to the village hall just before the meeting.

David noted the passing of Mark Troll, who had actively supported the club and its AGM process over the years, and invited members to reflect on / remember Mark's life and contribution to the club.

4. Officers' reports

4.1 Treasurer

Yasmin presented the club accounts for 2025/2026, based on the appended summary which was sent to Cycling UK. These showed a current account shortfall over the year, but this was mainly an artefact of the timing of grants from Cycling UK relative to expenditure. The position has improved and will continue to improve as the receipts from entries for the July 2026 Audax events come in over the next few weeks.

Yasmin gave an update on the Cycling UK grant for club publicity material. We have a CTC Cambridge banner and a feather flag (used outside the AGM), and a supply of mudguard stickers and branded water bottles (available to members at the AGM).

Yasmin reported on the preparations for the club's 2026 Audax events on Saturday 11th July. Preparations are going well, with the 100 mile and 300 km rides proving most popular (around 30 entries so far in each case) in terms of bookings received to date. The smooth running of the events depends on volunteer support from the club, so

Yasmin invited all members present at the AGM to consider helping on the day of the event. Yasmin reminded us that the Audax event generates a cash surplus that the club can use, and also brings a lot of new people who might like to ride with CTC Cambridge into contact with the club for the first time.

4.2 Runs Secretary

Rupert reported on the runs programme for the year, summarising the information contained in the appended runs report. He noted that around 10 regular leaders lead the bulk of the rides the club offers, and that getting leaders (e.g. for Sunday morning rides) was sometimes difficult, with rides needing to be cancelled for want of a leader. Things would be fairer and a full programme of runs would be easier to organise if more people led rides more often, rather than leaving this to the same few people. Rupert would welcome members' ideas on how to make leading rides more popular, and what the barriers are that stop people offering to lead rides at the moment.

Rupert reported that the way rides are described on the website had been improved, with clearer descriptions giving expected speeds in mph, rather than vaguer verbal descriptions. Rupert would welcome more ideas from members about how rides can best be described on the website.

Rupert then went on to summarise the work that he had undertaken with Julian and Peter to create a generic Risk Assessment for our regular club rides. This is something we are required to do by Cycling UK, and this should remove the need for rides to have individual risk assessments. The local Risk Assessment can be simpler than the Cycling UK generic risk assessment, as it only needs to cover the types of hazards and risks that are encountered by our riders on our rides. So, for example, most of our rides take place in daylight hours so we don't need to take account of additional risks associated with all-night rides.

The club has also clarified its policy on unaccompanied riders (i.e. riders without an accompanying parent or legal guardian) under the age of 18. Our policy differs slightly from the default Cycling UK position but used to allow some types of unaccompanied riders between 16 and 18 to join our rides. This was a bit confusing and complicated, and to simplify things from a safeguarding perspective, we now don't accept any unaccompanied riders under 18 on our rides. Any and all accompanied riders under 18 were and still are very welcome on our rides.

The new Risk Assessment documents are aimed mainly at our ride leaders but are complemented by information on riding in groups with the club that apply to all riders. This information is available via the website and riders and ride leaders are encouraged to look at these documents.

The Risk Assessment can be thought of as a kind of top 10 tips for leading safe rides. The guidance is more like a reminder of best practice / what we do already rather than a whole new set of things our ride leaders now have to learn and implement. Examples of

things the Risk Assessment requires therefore include things like a short pre-ride briefing from the leader, appointing a second leader and back marker if the numbers on a ride are high, and sharing phone numbers so riders can contact the leader if they encounter a problem or get separated from the group.

Niall asked what he would now need to start doing as a ride leader in terms of Risk Assessment when he leads our rides in the future. Julian clarified that there is no new requirement to do anything specific on a per-ride basis - the generic Risk Assessment removes the need for a bespoke risk assessment for each ride and should cover all our regular types of rides, so it should save work rather than generating new work for ride leaders when they lead a ride.

4.3 Secretary's report

John summarised the appended secretary's report.

Yasmin and Rupert had covered club finances and runs.

On membership, John summarised figures from Eva, who reported that the number of members in Cambridge Member Group had grown to just over 1400. A concern in terms of membership is that proportion of female members who ride with us regularly has fallen slightly from just over 20% to just under 20%. This is a worry for the committee, and we would welcome suggestions on how to make our rides more welcoming and accessible for female members.

On safeguarding John mentioned the First Aid course, funded by a grant from Cycling UK, which had trained 10 regular riders in emergency first aid. Peter has been analysing Cycling UK's new safeguarding policy documents and will highlight any changes that we need to take account of locally. Peter has also started taking a more systematic approach to maintaining links with members who stop riding with the club for different reasons.

John thanked the members of the committee who were not seeking re-election (David, Eva, Rachel and Sarah) for their contributions to the club. David invited all members to consider joining the committee, and to talk to any member of the committee if they were interested in finding out more about supporting their club in this way.

John then summarised some of the non-club cycling achievements of members, including Nigel's successive rides across Europe, Carl and Yasmin's encounter with Storm Floris on the 1500km London Edinburgh London Audax ride, Dace's success on the 2000km Race around the Netherlands (RATN) and Yasmin's continuing progress on riding 200km+ Audax rides every month, and shading in a larger and larger virtual VeloViewer square centred on Sawston.

5. Election of officers

We then went on to the election of officers. In two cases no one came forward for election during the meeting, and we will seek to fill these vacant positions as soon as practicable after the AGM.

Where people did come forward, there was just one candidate in each case, so no vote was needed.

- **Chair:** No candidates came forward at the meeting
- **Secretary:** John Seton - Proposed David Secher, Seconded Seb Macmillan
- **Safeguarding officer:** Peter Wilson - Proposed John Seton, Seconded Seb Macmillan
- **Treasurer:** Yasmin Emerson - Proposed Seb Macmillan, Seconded Eva Alldritt
- **Runs Secretary:** Rupert Goodings - Proposed Jim Bamberg, Seconded Niall Mansfield
- **Membership Secretary:** Barny Henderson expressed interest in becoming Membership Secretary after the AGM and was co-opted onto the committee after approval by Cycling UK - Proposed John Seton, Seconded Yasmin Emerson
- **Web Technical Officer:** Nigel Deakin - Proposed Eva Alldritt, Seconded Phil Norris
- **Communications and social media officer:** Seb Macmillan - Proposed John Seton, Seconded Peter Wilson
- **General Committee Member:** Julian Hickling - Proposed John Seton, Seconded Rupert Goodings

6. General discussion and Q+A

6.1 Rides User Group

Julian informed the AGM about a new initiative he is starting to discuss the future evolution / strategy for the clubs rides/runs - the Rides User Group. This is distinct from the day-to-day decisions about the rides programme for the next few weeks and will involve some ride leaders but will also be open to non-leaders from right across the different rides we offer. Examples of the sorts of things the group might discuss are the balance between 1, 2 and 3 stop rides, the possible need for some shorter “beginner” rides, and ways to balance the demand across different ride types.

5 people have expressed interest in joining the Rides User Group so far. Most of the business of the group will be carried out in an online group rather than through in person meetings and all are welcome to take part.

6.2 Google Mail Group membership

Niall asked about the Google email group and noted than not everyone uses this. Nigel clarified that the group has around 250 members, but that there was no requirement to join the group. The Google mail group is publicised on the front page of the website but take up and awareness is nevertheless a bit patchy.

Rupert suggested that we could be more proactive about publicising the Google mail group, and that leaders could actively encourage new members / riders to join it.

7. Date and time of next meeting

The AGM concluded at 15:59. The next AGM will be held in approximately 1 year, in accordance with the Cycling UK timetable for AGMs

Attachments:

1. Treasurer's report
2. Runs report
3. Secretary's report
4. Risk assessment summary
5. Agenda for CTC Cambridge 2026 AGM

CTC Cambridge 2025-2026 AGM Treasurer's Report

Statement of accounts for 1 April 2025 to 31 March 2026

	This year	Last year 2024 to 2025
Income		
Outdoor events [audax]	£1,048.43	
Social events [1]	£87.00	£355.00
Grant from HQ (last year first aid, this year new logo merch)	£509.97	£416.70
Annual subscription from HQ	£250.00	£250.00
Legacies		
Donations (first aid course deposits, to put by for next first aid course)	£192.00	
Interest	£86.70	£135.22
Total income	£2,174.10	£1,156.92
Expenditure		
Event expenditure – event hire/accom/room hire [1]	£72.00	£148.00
Event expenditure – food, refreshments: Christmas dinner service charge	£100.00	£365.11
Event expenditure – trophies, medals, prizes: Len Nice		£90.00
Event expenditure – other [audax]	£819.18	
General expenditure – website and new logo merch	£701.24	£252.52
General expenditure – miscellaneous: committee meeting room hire	£61.00	£41.45
General expenditure – bank charges [2]	£9.00	
General expenditure – equipment/maintenance: first aid kits and supplies		£180.82
General expenditure – training: first aid course	£780.00	£211.88
Total expenditure:	£2,542.42	£1,289.78
Profit or loss for year:	-£368.32	-£132.86

Metro opening balance on 1 April 2025	£785.78
Metro closing balance on 31 March 2026	£330.76

Cambridge Building Society opening balance on 1 April 2025	£4,741.14
Cambridge Building Society closing balance on 31 March 2026	£4,827.84

Petty cash opening balance on 1 April 2025	£24.80
Petty cash closing balance on 31 March 2026	£24.80

Notes:

[1] Social events: This is mostly the Haslingfield tea, which was cancelled – I paid the hall hire, then we got a refund.

[2] Bank charges: Our bank, Metro, now charge £3 per month. Others charge the same or more.

[3] Yet another year of running at a loss. This year it is mostly because we have spent First Aid grant money, which we had been sitting on since 2024.

As planned, we made enough on our audax to cover the Christmas dinner service charge. Help appreciated!

Sat 11 July from Haslingfield; rides of 50km, 100km, 100 miles, 200km, 300km.

CTC Cambridge accounts: grants

Grant: First aid course	Income	Expenditure
2020 Cycling UK grant	£360.00	
2022 attendees (Greg, Rachel, Liz, Rupert)	£180.00	
2022 Outspoken first aid course places x4 @ £66 each plus VAT		£316.80
2024 CUK grant: first aid training	£416.70	
2025 grant: Bike skills course transfer [courses no longer running]	£128.12	
2026 deposit donations	£187.00	
2026 attendees: Seb, Uwe, Julian, Carl, Malcolm, Jim, Martin, Phil, Ian W, Peter W		
2026 deposit return		£20.00
2026-03-07 course: Sue Clements		£740.00
2026-03-07 course: room hire [awaiting £45 invoice]		
TOTAL:	£1,271.82	£1,076.80
TOTAL FIRST AID COURSE REMAINING:		£195.02

Grant: New logo promotion	Income	Expenditure
New logo audax stampers		£33.17
Business cards reimburse Rachel Hall		£29.44
Grant from CUK: New logo promotion	£509.97	
New logo bottles x50		£215.40
New logo banner flat		£37.09
New logo flag freestanding		£163.21
New logo mudguard stickers x400		£28.74
New logo flag base TO BE ORDERED		
New logo flyers TO BE ORDERED		
TOTAL:	£509.97	£507.05
TOTAL GRANT REMAINING:		£2.92

Grant: Bike skills course	Income	Expenditure
Cycling UK grant	£400.00	
Workshop 25 March 2023 reimburse David Green		£60.00
Bike skills course reimburse Heather Lloyd-Jones		£48.00
Bike skills course Martin Woodruff		£57.50
Bike skills course Julian Hickling		£57.50
Bike skills course Oliver Lomer		£48.88
TOTAL:	£400.00	£271.88
REMAINING TRANSFERRED TO GRANTS FIRST AID ON 1 APRIL 2025:		£128.12

RUNS SECRETARY REPORT 2025/26

I think we've had a good year with no major issues. We've continued to have a wide range of regular weekly rides and we've had a good number of riders on most of our rides.

But it has been another bad winter with stormy weather leading to more cancelled rides. This seems to be the new normal of wetter and stormier winters, and we are responding by opting for shorter one-stop rides over the winter months and by cancelling rides when the forecast is too bad.

As usual, I'd like to start with a big thank-you to all of our leaders - our led rides are our core club activity. Our pool of leaders has shrunk a bit this year: they are all doing a great job but this means that we need some more volunteer leaders to keep all our rides going, especially for our Sunday rides.

I encourage everyone to take a turn at leading so please contact me if you are interested in leading some rides. Cycling UK can provide on-line training, and you can also get a good sense of what is involved by talking to the ride leaders and watching what they do.

I've added an annual summary data of our rides and leaders at the end of this report.

Let me first add a few short notes - listing some of the main challenges and changes this last year:

- I have renamed all our rides this year. The rides now have functional names that list the key characteristics of the ride (start place, number of stops). The main reason for this change was to make the ride names more meaningful - to help new riders choose the right ride.
- I have also changed the way the Ride Grade (moderate, leisurely) is displayed to include the expected average speed in numbers. Again, this is mostly aimed at new riders. And I have changed the speed range for moderate rides to 12 to 13 mph (previously 12 to 14 mph).
- John S has started leading an extra "café meet-up" ride on the second Tuesday each month. As the name suggests this is a led ride to the monthly coffee meeting. These have been very popular getting over 10 riders with the added benefit of getting more people to the monthly social event.
- We are still experimenting with the new Sunday afternoon rides - these are being slightly reorganised to take place on the 1st and 3rd Sunday each month. Thanks to Niall M for making this happen, but we would welcome one or two more afternoon leaders to help share the load and lead one of these rides each month.
- We still struggle to get leaders for some rides, especially for our Sunday morning rides. I'd welcome your ideas on any changes that would help to support and reward our current leaders and how we can encourage more people to take a turn at leading.

New written risk assessment:

We are introducing a new written risk assessment at this AGM. The trigger for this change is the new insurance and safeguarding policy from Cycling UK which now requires all member group rides to have a written risk assessment.

This is a significant change for all our members affecting both Ride Leaders and Riders. Please refer to the separate document where I have given a more detailed introduction to the new Risk Assessment documents and highlighted some of the main differences that you should expect to see.

SUMMARY DATA:**Rides between 1st Apr 2025 and 31st Mar 2026**

Number of rides, meetings and announcements in runlist= 272 (of which 25 were cancelled).

Number of rides= 250 (of which 24 were cancelled)

Number of meetings= 13 (of which 1 was cancelled)

Number of dated announcements= 9 (of which 0 were cancelled)

Ride types

Ride type		No of rides
Midweek ride - city start		50
Midweek ride - village start		50
Sunday light day ride		39
Saturday social booked ride		35
Sunday social ride	adhoc	20
Saturday short social ride		16
Tuesday social ride	adhoc	16
Sunday morning ride		8
Special club tea ride		5
Evening pub ride		3
Sunday full day ride		2
Club BBQ ride	adhoc	2
Off-road ride		1
Ride to King's Lynn (train back)	adhoc	1
Audax 100k "helper" ride	adhoc	1
Audax 200k "helper" ride	adhoc	1

Meeting types

Meeting type	No of meetings
Midweek coffee meeting	12
Celebration Club Tea	1

Leaders

Leader	No of rides
John Seton	31
Julian Hickling	18
Niall Mansfield	17
Andy Carlyle	17
Ian Wright	16
Susan Goodrich	12

David Secher	10
Simon Gough	10
Sharon Jackson	10
Rachel	9
Nick Jordan	9
Peter Hutchison	8
Leader Needed	7
Alan Ackroyd	7
Greg Tucker	7
Carl Glasse	6
Neil Spenley	6
Steve Pearce	6
Phil Beck	6
Peter Wilson	5
Ken Kelso	5
Angela Wright	4
Yasmin	4
'Sid' Sidhom	4
Eva Alldritt	3
Sarah Carlyle	3
Phil Norris	2
Andrew Long	2
Dennis Starling	1
Edmund Rose	1
Tom Howes	1
Simon Ga	1
Seb Macmillan	1
Nick Green	1

CTC Cambridge AGM – June 2026

Secretary's report

1. Day-to-day club activities

The report mainly covers things that are not covered in more detail in the appended Treasurer and Runs reports from Yasmin and Rupert.

The club has had another good year, offering a full programme of around 220 led rides over the year to March, involving around 2200 individual rider rides. A big thank you to Rupert, and to all the volunteer Ride Leaders who made this possible. More detail is available in Rupert's Runs Report.

Eva reports that the number of members in our Member Group area increased slightly to around 1420. The percentage of female riders taking part in our rides has decreased slightly to around 20%.

Cycling UK have improved the membership database that Member Groups can access, so it is now easier to check member details with confidence.

Peter reports that the highlight on safeguarding was that 10 members were trained in First Aid through a Cycling UK-funded course held in March. This will make it more likely that there will be trained First Aiders available across our different rides.

Peter helped Julian and Rupert with work on risk assessment, which has resulted in a collection of risk assessment documents that cover the generic risks that apply across all our rides, together with the club's approach to safeguarding, and the policy relating to participation on rides by children / young adults.

Peter has also worked to allow the club to understand the implications of the new Cycling UK Safeguarding Procedures for the way we operate locally.

Peter has developed a more formal approach to maintaining contact with regular CTC Cambridge riders who stop attending on account of health issues, particularly those who do not appear to be in contact with any current members.

During the year, Seb was co-opted onto the committee to work on communications. This activity includes updates to website content but has also involved a more pro-active approach to the club's social media presence, which has already resulted in a welcome increase in activity and engagement via Facebook.

2. Club Christmas Meal and BBQ

In December, around 36 people attended the club Christmas lunch at The Chequers in Fowlmere. The club thanks Sarah for arranging this festive event which was enjoyed by all who attended. The £100 service charge for the Christmas lunch was paid with part of the surplus generated by the July 2025 Audax events - this reminds us that volunteers who help with the Audax events help generate

a modest surplus for the club and this can then in turn be ploughed back into the club for other things.

The AGMs both last year and this year were preceded by two fantastic BBQs held at Little Chesterford Village Hall. A big thank you to Andy and Sarah, and their extended family, for arranging these wonderful events.

3. Audax events and rides

A highlight from last year was the resumption by the club of offering its own Audax rides. Yasmin became an Audax organiser, and this meant that the club was able to offer Audax rides of 100, 160 and 200km on an event day based at Haslingfield in July 2025. The event went very well: all the rides were well supported, and generated a lot of positive feedback. Yasmin has since developed some “Perm”-anent Audax rides that can be ridden at any time, as well as planning another day of Audax rides on Saturday 11th July 2026, adding shorter and longer rides (50km and 300km) to the 3 distances offered last year. The club is pleased to be back in the Audax UK calendar after a break of around 10 years – Mike Stapleton, who used to organise CTC Cambridge Audax rides 25+ years ago was active as a controller for the 2025 event.

In August, club members Carl and Yasmin took part in the 4-yearly (pandemics permitting) London-Edinburgh-London 1500 km Audax ride. As the name suggests, this should involve riding from near London (Writtle, near Chelmsford, in fact) to Edinburgh and back. This time, the weather intervened and Storm Floris caused the organisers to cancel the ride as most riders were approaching the North Pennines, which were lashed by dangerously high winds. Riders waited in safety at the different control points they had reached along the route before having the option of returning to the start. This memorable event was renamed London-Floris-London: well done to Carl and Yasmin for surviving the ordeal!

Yasmin (a.k.a. The Big Square Lady) has continued her legendary linked Audax and VeloViewer campaigns. Not content with completing 1 x Audax ride of at least 200km every month of the year (the Randonneur Round the Year challenge – RRTY), which she has done for the last 8 years, last year and this year she has doubled up and has ridden / plans to ride two 2 x 200km+ Audax rides every month. The VeloViewer challenge involves visiting every small square on a map grid centred on where you live, and making the biggest possible super-square with every small square visited on cycle rides over the years. Yasmin’s biggest square is now 57x57 small squares, which puts her 145th in the entire world: well done Yasmin!

4. Other rides and events

In September, ride marshals from the club supported the Kidical Mass ride through the centre of Cambridge. This is a good-natured mix of a protest and awareness ride, and highlights the need for better cycling infrastructure for children and young people on journeys around the City. 159 riders, including lots of children under 10, took part in the ride which will be repeated in 2026.

In May, Dace completed the Race Around the Netherlands (RATN). This is a self-supported bikepacking race following a 2000 km fixed route. The ride is unsupported, with riders carrying all their own gear and making their own arrangements for food and sleep stops. Well done on this epic achievement: as well as simply doing the event, Dace finished on the podium, coming 3rd out of all the women who completed the event.

Nigel has continued with his campaign to ride across every country in Europe. Over the last year or so he has cycled in Belgium, The Netherlands, Germany, Denmark, Sweden, Italy, Czechia, Poland, Slovenia, Switzerland and Austria (this list is indicative rather than definitive!), with many of the rides being done on his Brompton.

John J, Alex and Bill are currently riding from UK to Santiago in Spain, following the pilgrimage route.

Other members have been on impressive tours and adventures that are too numerous to list here.

5. What do we want to change over the next year?

Looking ahead, probably the biggest challenge for the club is the low representation of female riders on our rides. If anything, this has declined slightly over the last year, with several active female riders (e.g. Liz and Rachel) leaving the area. The club is keen to reverse this trend and would welcome suggestions that would make our rides more welcoming and accessible to female riders. Sarah has offered via the website to support female riders who want to start riding with us, by offering to answer any questions and act as a ride buddy for new female riders.

NEW RISK ASSESSMENT GUIDANCE

We are introducing some new Risk Assessment guidance at the AGM this year. This includes some new Ride Leader information and a revision to the Guidance for riders.

The trigger for these changes is the new insurance and safeguarding policy from Cycling UK which now requires all member group rides to have a written risk assessment. The expectation is that all our regular rides can use the same standard risk assessment that we have produced. Ride leaders should not need to create their own risk assessment for regular rides, but they should be aware of the club's standard risk assessment and should follow the associated guidance, especially the points listed in the Risk Assessment Overview document.

This document gives you all a summary of these changes and we invite any questions or comments during the AGM. You are also welcome to contact me or any of the committee if you have any questions or comments after the AGM: these documents are expected to be reviewed at least once per year and can be revised if any changes are needed.

RISK ASSESSMENT OVERVIEW

The first new document is the "Risk Assessment Overview".

This document is aimed at CTC Cambridge Ride Leaders: it is intended to highlight the key risk mitigation advice for keeping our rides safe and enjoyable based on current best practice. Ride leading is about more than just following a planned route and this document aims to highlight the wider duty of care that ride leading involves.

Individual riders are responsible for their own health and safety on the ride, and they are expected to assist the Ride Leader by following the leader's instructions and by following the CTC Cambridge Guidance for Riders. In this context, the Ride Leader has a duty of care towards the riders and is responsible for the general conduct of the ride; for managing the group if anything goes wrong during a ride and when dealing with any emergencies.

We have tried to reflect this balance of responsibilities in the documents, based on current best practice from real rides (i.e. we have tried to tailor the advice so that it fits as well as possible with how CTC-Cambridge rides are run). So there should be no big surprises for most of you

There are a series of links inside this document that will take you to the related documents. We encourage you to follow any of the links that are of interest.

Two notable actions for ride leaders are:

1. We would like all leaders to give a short "Pre-Ride Briefing" at the start of the ride to summarise the planned ride and to highlight any particular hazards.
There is a separate document that gives guidance for the Pre-Ride Briefing (follow the link in the Risk Assessment Overview).
2. We recommend that the leader collects phone numbers for new and guest riders and shares their own number. The idea for sharing numbers is so that riders can

contact the ride leader (or vice versa) if they become separated from the group for any reason.

Many leaders do both of these actions already, but we would like this to become routine on all rides alongside the other pre-ride actions, such as appointing a backmarker or a deputy leader.

REVISION TO “GUIDANCE FOR RIDERS”

The second new document is a proposed revision to the “What to bring” section of the existing Guidance for riders:

The main change here is to put more emphasis on the suitability and the roadworthiness of the bikes that appear on our rides. We don't have a big problem here, but the current text is not really aligned to the implicit expectation for our typical rides. There are two substantive changes as part of this proposal:

1. To introduce a new requirement for riders to check with the leader if they have an “unusual” bike (meaning tricycle, cargo bike etc.). Currently we state that “all types of bike can be used” and we think this is too broad. We also have added a new section about e-bikes.
2. To make clear that riders should take full responsibility for the roadworthiness of their own bike AND they must bring puncture repair items for their own bike. We already put this responsibility on the riders but the new text makes this stronger.

The second point (bike roadworthiness and bike repairs) is a bit different to the Cycling UK policy (as stated in their leader guide) which puts more responsibility on the leader (e.g. to carry extra spares). We think this formulation – putting full responsibility on the individual riders - better reflects the real (de-facto) policy of our club.

One important issue to note. The leader can check a bike and can refuse to accept a rider if they have any concerns, but this is a leader choice. Likewise, the leader can (of course) help with repairs, but again this is a leader choice.

REVISION TO RULES FOR RIDERS UNDER 18

We have revised our rules for unaccompanied children as follows:

1. To only allow children on our rides if they are accompanied by a parent or by a responsible adult. This change means that we no longer allow unaccompanied children on our rides (previously 16 or 17 year olds could be unaccompanied).
2. To add a formal definition of both ‘parent’ and ‘responsible adult’.

We think these two changes are sensible changes in the light of the new risk assessment. We consider that our rides are not suitable for unaccompanied children. Children that are accompanied by a parent or by a responsible adult are still welcome on our rides.

CTC Cambridge
A Member Group of Cycling UK
Annual General Meeting
Little Chesterford Village Hall
Sunday 7th June 2026 3pm

AGENDA

1. Welcome and opening remarks from Chair
2. Apologies for absence
3. Minutes of 2024 AGM
4. Annual Reports
 - Treasurer's report and July Audax events - Yasmin
 - Runs report and Risk Assessment update - Rupert
 - Secretary's report - John
5. Election of Officers and Committee
 - Chair
 - Treasurer
 - Secretary
 - Safeguarding officer (formerly welfare officer)
 - Runs secretary
 - Membership secretary
 - Web technical officer
 - Communications and social media officer
 - Additional committee members (up to 4)
6. Election of Honorary Auditor
7. Open forum (discussion and questions to committee)